

Certificate of Registration

This is to certify that:

Bennion Commercial Repairs Limited

is registered with the Information Commissioner's Office under
registration reference:

ZA350841

Registration Start date:

26 April 2018

Registration Expiry date:

25 April 2019



Register of data controllers

Entry details

Organisation name : Bennion Commercial Repairs Limited

Registration reference : ZA350841

Date registered : 26 April 2018

Registration expires : 25 April 2019

Organisation Address

Sheriff House
Nantwich Road
Stanthorne
Middlewich
CW10 0LH

Companies House registration number: 04335187

Customer enquiry contact details

Accounts Manager
Sheriff House
Nantwich Road
Stanthorne
Middlewich
CW10 0LH
Email address: admin@bennioncommercials.co.uk

Nature of work description

Nature of work - Retail/Wholesale

Description of processing

The following is a broad description of the way this organisation/data controller processes personal information. To understand how your own personal information is processed you may need to refer to any personal communications you have received, check any privacy notices the organisation has provided or contact the organisation to ask about your personal circumstances.

Reasons/purposes for processing information

We process personal information to enable us to buy, sell, promote and advertise our products and services; maintain our own accounts and records; support and manage our employees; the trading and sharing of personal information; the use of CCTV systems for crime prevention.

Type/classes of information processed

We process information relevant to the above reasons/purposes. This may include:

- personal details
- family details
- lifestyle and social circumstances
- education and employment details
- financial details
- goods and services

We also process sensitive classes of information that may include:

- racial or ethnic origin
- religious or other beliefs
- trade union membership
- physical or mental health details
- offences and alleged offences
- visual images, personal appearance and behaviour
- criminal proceedings and behaviour

Who the information is processed about

We process personal information about:

- employees
- customers
- suppliers
- service providers
- enquirers, complainants
- offenders and suspected offenders
- individuals captured by CCTV images

Who the information may be shared with

We sometimes need to share the personal information we process with the

individual themselves and also with other organisations. Where this is necessary we are required to comply with all aspects of the Data Protection Act (DPA). What follows is a description of the types of organisations we may need to share some of the personal information we process with for one or more reasons.

Where necessary or required we share information with:

- employees
- customers
- suppliers
- family, associates and representatives of the person whose personal data we are processing
- services providers
- current, past and prospective employers
- business associates
- financial organisations
- recruitment and employment agencies
- educators and examining bodies
- other companies in the same group
- credit reference agencies
- debt collection and tracing agencies
- central government
- traders in personal data
- police forces and security organisations

CCTV for crime prevention

CCTV is used for maintaining the security of property and premises and for preventing and investigating crime, it may also be used to monitor staff when carrying out work duties. For these reasons the information processed may include visual images, personal appearance and behaviours. This information may be about staff, customers and clients, offenders and suspected offenders, members of the public and those inside, entering or in the immediate vicinity of the area under surveillance. Where necessary or required this information is shared with the data subjects themselves, employees and agents, services providers, police forces, security organisations and persons making an enquiry.

Transfers

It may sometimes be necessary to transfer personal information overseas. When this is needed information is only shared within the European Economic Area (EEA). Any transfers made will be in full compliance with all aspects of the data protection act.